





Name of the Applicant: \_\_\_\_\_

10. Mention special attention and assistance given to reduce the no. of detainees and enhance the performance of

S. No.	Particulars	Brief description of the work (attach extra sheet, if required)	Remark
1.	Gifted Students		
2.	Weak students		
3.	Students with special needs		

11. Any innovative Practice / experimentation undertaken for greater impact of (attach proof)

S. No.	Particulars	Brief description of the work (attach extra sheet, if required)	Remark
1.	Workshops seminar organized or participated at state/national level		
2.	Workshops or seminars organized/participated as resource person at National/State level		
3.	Workshops or seminars organized/participated as resource person for CCE/ Career Guidance related activities		
4.	Any innovative methodology adopted/used for implementing CCE skills		
5.	Career guidance and counseling undertaken at school/college level		
6.	Use of software/technology for the implementation of CCE/Exam related activities		
7.	Development and innovation of teaching aids		
8.	Production of Educational Videos/ Publishing through websites/electronic method for lesson, notes and worksheets etc.		
9.	Lecture given through ASTER		
10.	Special contribution to policy making/Academic/ Management/In-charge/Member of AEES committees etc.		
11.	Role of enhancing the image of the school in the community by participating in various welfare/public awareness programmes		
12.	Contribution towards the social commitment for community service/ Performance of teachers as in-charge/member of committees in the school/college / member in any committee involved in community service		

Name of the Applicant: \_\_\_\_\_

12. Record of In-service training programmes, workshops etc. attended as Participant/Resource Person/ Coordinator/Organizer.

S. No.	Year	Name of the Course	Duration (Days)	Organized by	In the Capacity of participant/ Resource Person etc.	Remarks

13. Mention your specific contribution in the following activities supported by documents and verified by the Principal/Vice Principal I/C towards:

S. No.	Particulars	Brief description of the work (attach extra sheet, if required)	Remark
1.	Contribution towards community in the form of various social service activities / DAE Sports / Social activity/ Community service		
2.	Contribution to AEES administration/Academic unit (work/assignment should have been assigned by the competent authority)		
3.	Contribution to AEES/LMC management in academic/ administration		
4.	Special contribution in preparation of students in co-curricular activities like music, sports, arts and literature		
5.	Any other innovative work which attributes to the welfare of students or Educational Management		
6.	Has he/she is taking additional classes in his/her subject/ lectures for elite/weaker students or refresher classes for improving the results		
7.	Organized career guidance and counseling for needy students and any type of special preparation for competitive examinations		
8.	Managing discipline in the class room Punctuality and regularity in duty and assignment/ Completion of assigned work		
9.	Inculcating moral values and national integration among students		

Name of the Applicant: \_\_\_\_\_

14. Recognition / Award / Prize received at the National / State / AEES / District / Centre level by the teacher:

a) for self

b) for the students under the guidance of the teacher

Name of the Award	The Institution which Awarded	Year of award	Field of recognition	Award received by self/student	Remark

15. Has any article related to the field of education been written and published in any newspaper / magazine / journal or has any text-book been written and published? if yes, give details.

S. No.	Name of the Article/Textbook	Name of the Newspaper/ Magazine/ Journal/ Publisher	Year of Publication	Remarks

16. Details of the trophies received by the school for the previous year and given in the award year.

S. No.	Name of the Trophy	Trophy for School/College	Name of the School/College for which trophy was received	Remarks

17. Any other significant achievement / contribution not mentioned above. (Attach extra sheet if necessary)

Date:

Signature of Applicant

Place:

Name of the Applicant: \_\_\_\_\_

**PART – C (General Attributes)**

**Remarks about the Principal/Vice Principal/HM based on the Assessment by her / his superiors on five point scale viz. Outstanding / Very Good / Good /Satisfactory/Poor**

S. No.	Particulars	Brief assessment by the Principal (attach extra sheet, if required)	Graded as
1.	<b><u>Leadership Quality</u></b> <ul style="list-style-type: none"><li>▪ Managing conflicts and sharing of information</li><li>▪ Team building</li><li>▪ Collaboration with others</li><li>▪ Communication and rapport</li></ul>		
2.	<b><u>Organizing Capabilities</u></b> <ul style="list-style-type: none"><li>▪ Role of teacher in organizing the Annual day, Sports day and Celebration of important days</li><li>▪ Promotion of club activities (nature, science, reader)and exhibition</li><li>▪ Adhering to the schedule</li><li>▪ Planning of lessons and completion of syllabus</li></ul>		
3.	<b><u>Infrastructure Maintenance</u></b> <ul style="list-style-type: none"><li>▪ Does the teacher take interest in maintenance of the infrastructure such as furniture, fittings etc.</li><li>▪ Does the teacher show interest in beautification of the campus and cleanliness?</li><li>▪ Laboratory materials/teaching aids are procured in time and maintained properly by the teacher</li><li>▪ Does the teacher take effort to maintain sufficient books for his/her subject for additional preparation and also for the students.</li><li>▪</li></ul>		
4.	<b><u>Working Relationship</u></b> <ul style="list-style-type: none"><li>▪ Relationship with students and parents</li><li>▪ Relationship with management and colleagues</li><li>▪ Commitment to the students</li><li>▪ Passionate about teaching and learning</li></ul>		
5.	<b><u>Quality Education</u></b> <ul style="list-style-type: none"><li>▪ Pedagogic approaches for better learning</li><li>▪ Knowledge and skill of the teacher</li><li>▪ Any innovative ideas implemented for developing the quality of the result of the subject concerned as well as school.</li><li>▪ Support for students, evaluation, feedback and providing mentorship</li></ul>		

IT IS CERTIFIED THAT ALL THE INFORMATION PROVIDED IN PART-A TO PART-C HAVE BEEN CHECKED AND FOUND CORRECT.

RECOMMENDATION OF THE PRINCIPAL

SIGNATURE OF THE PRINCIPAL

Name of the Applicant: \_\_\_\_\_

**PART-D**

Supporting documents for Part-D, wherever applicable, should be submitted by the individual and the marks will be awarded by the School/Centre level Committee  
Contribution by **Teachers (PTGT/TGT/PRT)** (40 Marks)

S. No.	Parameter	Particulars of Parameters	Marks to be allotted	Marks awarded
1.	Result (Consolidated result of all classes handled) <b>[Part-B S. No.(9)]</b> <i>(For Remote centres: 90% in place of 95%)</i>	If the result is above 95% in all five years	05	____ out of 5
		If the result is above 95% in 4 years out of last 5 years	04	
		If the result is above 95% in 3 years out of last 5 years	03	
		If the result is above 95% in 2 years out of last 5 years	02	
		If the result is above 95% in 1 year out of last 5 years	01	
		If the result is below 95% in all five years	00	
2.	Excellence Index (EI) EI is the percentage of students scored first class (>=60%) in the final examination <b>[Part-B S. No.(9)]</b> <i>(For Remote centres: 65% in place of 75%)</i>	If the EI is above 75% in last five years	05	____ out of 5
		If the EI is above 75% in four out of last five years	04	
		If the EI is above 75% in three out of last five years	03	
		If the EI is above 75% in two out of last five years	02	
		If the EI is above 75% in one out of last five years	01	
		If the EI is less than 75% in all five years	00	
3.	Quality Index (QI) (@) QI is the weighted average of the students appeared in the final examination based on ranges. <b>[Part-B S. No.(9)]</b> <i>(For Remote centres: 6.0 in place of 6.5 )</i>	If the QI is above 6.5 in last five years	05	____ out of 5
		If the QI is above 6.5 in four out of last five years	04	
		If the QI is above 6.5 in three out of last five years	03	
		If the QI is above 6.5 in two out of last five years	02	
		If the QI is above 6.5 in one out of last five years	01	
		If the QI is less than 6.5 in all five years	00	
4.	Innovative Methods adopted in Teaching	Special attention/projects developed for gifted/weak children with special needs	04	Total: ____/20  ____ out of 10  Calculation: (Total/2)
		Workshops or seminars organized/participated as resource person at National/State level	03	
		Workshops or seminars organized/participated as resource person for CCE/ Career Guidance related activities	03	
		Any innovative methodology adopted/used for implementing CCE skills	03	
		Career guidance and counseling undertaken at school/college level	02	
		Use of software/technology for the implementation of CCE/Exam related activities	03	
		Development and innovation of teaching aids	02	
5.	Personal Contribution (#)	Contribution towards community in the form of various social service activities / DAE Sports / Social activity/ Community service	04	

Name of the Applicant: \_\_\_\_\_

		Contribution to AEES administration/Academic unit (work/assignment should have been assigned by Academic unit/Central office of AEES)	04	<b>Total: ___/16</b>  <b>___ out of 4</b>  <b>Calculation: (Total/4)</b>
		Contribution to school management in academic/administration	03	
		Special contribution in preparation of students in co-curricular activities like music, sports, arts and literature	03	
		Any other innovative work which attributes to the welfare of students or Educational Management	02	
6.	Special efforts for academic excellence	Has he/she is taking additional classes in his/her subject/ lectures for elite/weaker students or refresher classes for improving the results	03	<b>___ out of 3</b>
7.	Career guidance and counseling	Organized career guidance and counseling for needy students and any type of special preparation for competitive examinations	03	<b>___ out of 3</b>
8.	Personal Traits	Managing discipline in the class room Punctuality and regularity in duty and assignment Completion of assigned work	03	<b>___ out of 3</b>
9.	Moral values and National Integration	Inculcating moral values and national integration among students	02	<b>___ out of 2</b>
<b>TOTAL MARKS (out of 40)</b>				

RECOMMENDATION OF THE CHAIRMAN, SCHOOL/CENTRE LEVEL COMMITTEE

SIGNATURE OF THE CHAIRMAN  
SCHOOL/CENTRE LEVEL COMMITTEE



Name of the Applicant: \_\_\_\_\_

**PART-E (EVALUATION BY CLUSTER COMMITTEE)**

Contribution by Teachers (PGT/TGT/PRT)

(30 Marks)

S. No.	Parameter	Particulars of Parameters	Marks to be allotted	Marks awarded
1.	Previous recognition  [Part-B S. No.(14)]	National level (Govt. of India or any international NGO award including innovation and Experimentation award & ICT award by NCERT)	05	____ out of 5
		State level (including innovation and Experimentation award & ICT award by SCERT or equivalent)	03	
		Region/Centre level/District level/ Local bodies / NGOs	02	
2.	Publication (During the service period in AEES)  [Part-B S. No.(15)]	Books/text books published related curriculum or any other books of social importance	05	Total: ____/15  ____ out of 5 Calculation: (Total/3)
		Research papers /Articles published in reputed news papers pertaining to curriculum	04	
		Recognition received on account of Educational contribution in media	03	
		Course material/worksheets / Question papers prepared for AEES	03	
<b>The following attributes are to be evaluated based on Part-C of the application</b>				
3.	Leadership Quality	<ul style="list-style-type: none"> <li>▪ Managing conflicts and sharing of information</li> <li>▪ Team building / Collaboration with others</li> <li>▪ Communication and rapport</li> </ul>	<b>04</b>	____ out of 4
4.	Organising Capabilities	<ul style="list-style-type: none"> <li>▪ Role of teacher in organizing the Annual day, Sports day and Celebration of important days</li> <li>▪ Promotion of club activities (nature, science, reader)and exhibition</li> <li>▪ Adhering to the schedule</li> <li>▪ Planning of lessons and completion of syllabus</li> </ul>	<b>04</b>	____ out of 4
5.	Infrastructure Maintenance	<ul style="list-style-type: none"> <li>▪ Does the teacher take interest in maintenance of the infrastructure such as furniture, fittings etc.</li> <li>▪ Does the teacher show interest in beautification of the campus and cleanliness?</li> <li>▪ Laboratory materials/teaching aids are procured in time and maintained properly by the teacher</li> <li>▪ Does the teacher take effort to maintain sufficient books for his/her subject for additional preparation and also for the students.</li> </ul>	<b>04</b>	____ out of 4
6.	Working Relationship	<ul style="list-style-type: none"> <li>▪ Relationship with students and parents</li> <li>▪ Relationship with management and colleagues</li> <li>▪ Commitment to the students</li> <li>▪ Passionate about teaching and learning</li> </ul>	<b>04</b>	____ out of 4
7.	Quality Education	<ul style="list-style-type: none"> <li>▪ Pedagogic approaches for better learning</li> <li>▪ Knowledge and skill of the teacher</li> <li>▪ Any innovative ideas implemented for developing the quality of the result of the subject concerned as well as school.</li> <li>▪ Support for students, evaluation, feedback and providing mentorship</li> </ul>	<b>04</b>	____ out of 4
<b>TOTAL MARKS (out of 30)</b>				

REMARKS / RECOMMENDATIONS OF THE CLUSTER LEVEL COMMITTEE

SIGNATURE OF THE CHAIRMAN  
CLUSTER LEVEL COMMITTEE

Name of the Applicant: \_\_\_\_\_

**PART – F****(FORM TO BE FILLED IN BY THE CENTRAL COMMITTEE)****Parameters for evaluation at Central level for Teachers (PGT/TGT/PRT) (30 Marks)**

S. No.	Parameter	Particulars of Parameters	Marks to be allotted	Marks awarded	
1.	Use of Technology/Aid	Production of Educational Videos/ Publishing through websites/electronic method for lesson, notes and worksheets etc.	02	04	
		Lecture given through ASTER	02		
2.	Professional Advancement	Higher education acquired to benefit the professional/ teaching competence			04
		<b>Category</b>	<b>Degree</b>	<b>Marks</b>	
		PGT	Ph.D/M.Phil	02	
			M.Ed/M.S or MBA or equivalent in Edn. Management	02	
		TGT	Ph.D/M.Phil/ PG in same subject	02	
			M.Ed/M.S or MBA or equivalent in Edn. Management	02	
		PRT	Graduation (Degree or equivalent)	02	
B.Ed/M.Ed/M.S or MBA or equivalent in Edn. Management	02				
3.	Training Programme (During service period in AEES)	Participation in training programmes or worked as resource person at National/State/AEES Level thrice or more	03	03	
		Participation in training programmes or worked as resource person at National/State/AEES Level twice it may include one such program at centre level/District/Zone level	02		
		Participation in training programmes or worked as resource person at National/State/AEES Level once, it may include one such program at centre level/District/Zone level	01		
4.	Special Contribution	Special contribution to policy making/Academic/ Management/In-charge/Member of AEES committees etc.	03	03	
5.	Enhancing the image of School/college	Role of enhancing the image of the school in the community by participating in various welfare/public awareness programmes	02	02	
6.	Social contribution	Contribution towards the social commitment for community service/ Performance of teachers as in-charge/member of committees in the school/college / member in any committee involved in community service	02	02	
Total marks obtained (out of 18)					

Name of the Applicant: \_\_\_\_\_

**PART – G**  
**(To be filled in by Central Committee)**

**APAR/ACR Grading obtained by the candidate in last 3 years**

Year	Grade obtained	Grade Point
Total Grade Points		

APAR Grading	Outstanding	Very Good	Good	Satisfactory	Poor
Grade Point	4	3	2	1	0

**TOTAL MARKS SCORED IN APAR/ACR GRADING (OUT OF 12): \_\_\_\_\_**

**TOTAL MARKS AWARDED BY CENTRAL COMMITTEE (OUT OF 30)**

EVALUATION (Out of 18)	APAR (Out of 12)	CENTRAL LEVEL (Out of 30)

**TOTAL MARKS OBTAINED BY THE CANDIDATE IN ALL LEVELS AFTER BEING REVIEWED  
BY THE CENTRAL COMMITTEE**

SCHOOL LEVEL (Out of 40)	CLUSTER LEVEL (Out of 30)	CENTRAL LEVEL (Out of 30)	TOTAL (Out of 100)

REMARKS / RECOMMENDATIONS OF THE CENTRAL LEVEL COMMITTEE

SIGNATURE  
CHAIRMAN CENTRAL COMMITTEE